

**Kiker Elementary Campus Advisory Council (CAC)
Meeting Minutes - Monday, March 4, 2019
Kiker Library 3:15pm**

Present:

ADMINISTRATION
Alma Chapa-Moore
Randie Fraser
Kelly Meyer
Kathryn Bankston

PROFESSIONAL STAFF
Carol Markwalter, Pre-K
Christina Haschke, Kinder
Karen Preston, 1st grade
Jennifer Blake, 2nd grade
Sharon Peltzman, 3rd grade
Stefanie Torres, 4th grade
Marion Martin, 5th grade

CLASSIFIED STAFF

PARENT REPRESENTATIVES
Erika Boyd
Rebecca Hall
Katy Heisterman
Lindsay Lawley Rerecich
Melissa Tanis
Premal Amin

PTA REPRESENTATIVE
Melissa Pardue
Kate Fite

BUSINESS REPRESENTATIVE

COMMUNITY REPRESENTATIVE
Amy Zahorik

GUESTS

Melissa Laursen, AISD Planning
Beth Wilson, AISD Planning
Alisha Knickerbocker, Specials
Barbara Schaefer, SpEd
Esther Bull, Classified
Paige Hariharan, At-Large rep

Absent:

Pooja Mulgonker, At-Large rep
Karen Young, Special Areas
Sandra L'Abbe, SpEd rep
Andrea Wielmaker, parent
Carmen Shockley, parent
Tasha Butler, parent
Wes Womack, Business Rep
Kristi Samon, Classified

1. **Call to Order:** Meeting was called to order at 3:18 pm by Christina Haschke. Quorum was present.
2. **Training:** Christina Haschke referred the CAC to the online link for the Budget and Finance website. She also highlighted key points in the Effective Meeting Facilitation training handout provided to all CAC members.
3. **Citizens Communications:** There were no citizens' communications.
4. **Approval of Minutes:** The February 2018 meeting minutes were reviewed; we added the Safe Routes and AISD planning guests to our guest attendance list. Melissa Tanis motioned to accept minutes as edited. Erika Boyd seconded the motion. Minutes will be corrected and filed as submitted.
5. **PTA Report:** Melissa Pardue and Kate Fite serve as PTA representatives on the CAC. Upcoming PTA Events: March 7 - Summer Camp fair with Clayton and Baldwin. April 12- Kiker Spring Clean Up. May 5th - PTA Coffee Talk. Past Events: 4th annual Art Night - showcased all forms of art & honored Kiker's Reflections' entries. Kiker had 18 entries this year. 2 went on to district level. 1 went on to state level. Feb 25 was Rally Day at the state Capital with TXPTA. Opportunity to advocate for public ed issues: specifically funding this year. Listened to Legislative briefing with potential changes with funding.

6. **Principal Report:**

- **DOI dates 2019-2020.** Kelly Meyer shared DOI dates for all of Bowie Vertical Team: Oct 11, 2019, Tues Jan 7, 2020; Feb 14, 2020. **UT Volleyball Day:** 35 fifth graders played volleyball on UT campus through the PE program.
- **Kiker Leadership Update 2019-2020.** Alma Chapa-Moore presented.
 - a. **Distributed leadership** - faculty can sign up to volunteer on different committees on campus. Allow more people to drive instructional practices, so staff and students can thrive.
 - b. **Teams:**
 1. Diversity, Equity and Cultural Proficiency
 2. Technology
 3. Homework
 4. Communication: School to community, parent engagement, teacher to parent, marketing, branding
 5. Mission & Vision
 6. PLC's (Professional Learning Cohorts): Instructional calendars, common assessments, grading
 7. Master Schedule
 8. KILT - Kiker Instructional Learning Team
 9. Vertical Alignment in Writing
 10. Vertical Alignment in Science
 11. Safety, Traffic & Assembly
 12. Dyslexia and Dysgraphia
 13. Gifted & Talented
 14. Student Leadership
 15. Restorative Practices & Responsive Classrooms
 - c. **Staff input on:** Instructional Assignments, Departmentalized teams, Intervention.

7. **SW Elementary Update:** Trees have been cleared on property. On schedule for utilities and construction. Discussed external & internal materials. Will discuss playground at next meeting.

8. **Campus Budget BTO: Esther Bull**

- BTO money is what we get from local district based on Kiker's projected enrollment. \$61/student. 1123 projected students in August 2020. % of Eco Dis students weighted into BTO allotment so adjusted enrollment is 1132. BTO Formula = $1132 * 61 - 5\%$.
- **Esther reviewed each line item on BTO.** Changes in this year's BTO: Funding for Technology and the Creative Learning Initiative. Field Trip bus fee will now be paid for by enrichment fees instead of by the BTO. Present CAC members signed BTO sheet.

9. **Other CAC Business:**

- District Boundary Committee: Process reviewed. Primary Priorities: Established by the district as a balance of enrollment. Secondary Criteria to be considered is provided by CAC.
- March 12 - BAC to discuss feedback from both CAC's and develop a final draft of ranked secondary criteria. CAC secondary criteria feedback. Take into consideration secondary criteria. Rank secondary criteria to determine final criteria.
- After meeting, Principal will receive information to share with CAC about the ranked secondary criteria.
- Last week of March/beginning of April - create internal boundary maps.
- April 4 - AISD present preliminary boundary maps to BAC. BAC will create maps on secondary criteria. Will come up with a final map for boundaries.
- April 22 - Baranoff. Present final map of boundaries.
- May 6 - Kiker meeting on boundary maps.
- May 16 - Potential open house date - Bowie high school to show the final boundary map.
- Discussion of secondary criteria by CAC: Allowing rising 5th graders to have the option of remaining at Kiker for their 5th grade year, and traffic impact/walkability were voted on by consensus for secondary criteria.

10. **Adjourn:** Katy Heisterman adjourned the meeting at 4:32pm.

--

DRAFT: Minutes submitted by Rebecca Hall, CAC Parent Representative.