

**Kiker Elementary Campus Advisory Council (CAC)  
Meeting Minutes - Monday, August 28, 2017  
Kiker Library 3:15pm**

**Present:**

ADMINISTRATION

Lori Schneider, Principal  
Lisa Casey, Assistant Principal  
Randie Fraser, Counselor

Karina Garcia, SpEd

CLASSIFIED STAFF

Kristi Samon

PTA REPRESENTATIVE

Whitney Myers  
Katy Heisterman

PROFESSIONAL STAFF

Paige Hariharan, Pre-K  
Christina Haschke, Kinder  
Donna Kilpatrick, 1<sup>st</sup> grade  
Jennifer Blake, 2<sup>nd</sup> Grade  
Sharon Peltzman, 3<sup>rd</sup> grade  
Stefanie Torres, 4<sup>th</sup> Grade  
Marian Bueno, 5th Grade  
Jenifer Duncan, Special Area

PARENT REPRESENTATIVES

Rebecca Hall, CAC Chair  
Erika Boyd  
Amy Courtney  
Erin D'Andrea  
Lisa Lyons  
Deanna Rankin  
Carmen Shockley  
Melissa Tanis

BUSINESS REPRESENTATIVE

Margaret Kercher

COMMUNITY  
REPRESENTATIVE

GUESTS

Susanne Kerns

1. **Call to Order:** Meeting was called to order at 3:16pm by Rebecca Hall. Quorum was present.
2. **Seat new members:** Rebecca Hall welcomed everyone to the 2017-18 academic year CAC. The members introduced themselves to the group.
3. **Training Presentation:** Rebecca Hall (RH) reviewed the CAC welcome letter and training handouts: "Purpose of CAC" and "Membership". RH also noted that the CAC Bylaws were updated this year and available for review online. She also presented the "CAC Overview" training module including:
  - a. CAC Roles and Responsibilities
  - b. CAC Operations
  - c. CAC Membership
  - d. CAC-DAC Relations
4. **Citizens Communications:** No citizen communications.
5. **Approval of Minutes:** The May 2017 meeting minutes were reviewed and no corrections were offered. Minutes will be filed as submitted.
6. **PTA Report:** Katy Heisterman reported that PTA membership is just under 400. PTA will sponsor ""Social Hour and Screenagers documentary showing" on September 28.

Approved by Kiker CAC on 9/25/17

7. **Kiker's Performance Data:** Lori Schneider reviewed and described the "Texas Education Agency 2017 Accountability Summary for Kiker Elementary" which is a handout in our packet.
8. **CIP Draft:** Lori Schneider provided an overview of the Campus Improvement Plan (CIP) annual process. She expects it to be due around the end of October. The CIP is used to drive activities throughout the year that align with the plan. CAC will receive access to the CIP draft and be told the due date for input.
9. **Approval of CIP Professional Development plan:** Lori Schneider (LS) gave an overview of the professional development plan. The plan articulates the goals for the year with an understanding that priorities may change as the year progresses and the professional development will adapt accordingly.. LS presented the areas of concentration for the professional development plan. The CAC approved the professional development plan.
10. **Principal's Report, Lori Schneider (LS):**
  - a. Safety: Safety is Kiker Elementary's number one priority. LS gave an overview of the safety measures taken throughout a typical school day.
  - b. Enrollment: 1,114 students as of today
  - c. Staff to student ratio: LS reviewed the teacher to student ratio at each grade level.
11. **Other CAC Business:**
  - a. Potential meeting date changes: The October 2 meeting will be moved to September 25. The February 5 meeting will be rescheduled to January 29. These changes will provide relief for teachers during two of the busiest months.
  - b. Bond package update: AISD School Board Trustees approved the bond package and voted to have it put on the November ballot. This includes updates for Kiker and a new SW Elementary school in Avaña to relieve overcrowding at Kiker and Baranoff.
  - c. Elections next month: The parent and teacher co-chairs must be elected each year and that will be handled at the next meeting.
12. **Adjourn:** Rebecca Hall motioned to adjourn the meeting and Carmen Shockley seconded the motion. Meeting adjourned at 4:40 pm.

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Minutes submitted by Carmen Shockley, CAC Parent Representative.

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